



**AGENDA**

January 20, 2020 • 7:00 p.m.  
 Wattsburg Area Elementary School

**I. Call to Order – Dr. Andy Pushchak, Board President**

- A. Pledge
- B. Roll Call:
  - Mr. Jeremy Bloeser
  - Mr. Steven O'Donnell
  - Mrs. Tara Pound
  - Mrs. Amanda Farrell
  - Mr. Josh Paris
  - Mr. Marty Pushchak
  - Mr. Shawn Matson
  - Mrs. Julie Piekiewicz
  - Dr. Andy Pushchak
- C. Approve Agenda
- D. Approve Minutes from the December 2, 2019 Regular Board Meeting and the January 13, 2020 Work Session and Curriculum Committee Meeting.

**II. School Reports**

North East VFW Post #4789 Presentation – Jeremy Houle and Marty Butterbaugh

**III. Guest and Citizen Comments**

- A. All visitors will be recognized and directed by the Board President.
- B. Visitors that have requested to be on the agenda are limited to 10 minutes.
  - 1. Danny Carter
  - 2. Lori Zaumseil
- C. Visitors not on the agenda must sign the visitor's log and are limited to 5 minutes.

**IV. Superintendent's Report – Mr. Ken Berlin**

**V. Business Administrator's Report – Mrs. Vicki Bendig**

- A. Treasurer's Reports
  - General Fund: \$10,229,667.57 December \$9,726,923.94 November (Revised)
  - YTD Budget to Actual Report – Revenue    Expenses
  - Capital Projects: \$1,888.63 December \$1,888.06 November (Revised)
  - Cafeteria: December \$83,630.91    November \$128,858.52
  - Cafeteria Profit/Loss:
  - December \$(13,702.84)    YTD \$(83,627.67)
  - November \$(27,592.53)    YTD \$(69,924.83)
- B. Bills
  - Exhibit A1    Checks Already Written: \$442,534.86
  - Exhibit A2    Checks Already Written: \$4,402.08
  - Exhibit A3    General Fund Bills: \$560,803.72
  - Exhibit B1    Cafeteria Checks Already Written: \$32,303.93
  - Exhibit B2    Cafeteria Bills: \$30,646.03
  - Exhibit C2    Capital Project Fund Bills: \$19,003.83
  - Exhibit D    SHS Activity Fund Report: \$67,382.61

- **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Dr. Andy Pushchak**

LA – 1 (A) Ratification of the Collective Bargaining Agreement between the WASD and the Wattsburg Education Association

- **Motion:** To ratify the proposed Collective Bargaining Agreement between the Wattsburg Area School District and the Wattsburg Education Association, PSEA/NEA, including all appendices effective August 16, 2020 through August 15, 2025.

VII. **Finance – Mr. Marty Pushchak**

F – 1 (A) Purchasing Program

- **Motion:** To reauthorize the District to utilize all procurement programs including materials and services under the PA Department of General Services for 2020.

F – 2 (A) Local Audit Report for the Fiscal Year Ending June 30, 2019

- **Motion:** To approve the Local Audit Report for the Fiscal Year Ending June 30, 2019 as prepared by Buffamante, Whipple, Buttafaro, P.C.

F – 3 (A) Bond Issue

- **Motion:** To adopt the bond resolution as outlined in [Exhibit E](#).

F – 4 (A) IRS Mileage Rate

- **Motion:** To approve the IRS Mileage Rate of 57.5¢/mile for business travel effective January 1, 2020 as outlined in [Exhibit F](#).

VIII. **Building and Grounds – Mr. Josh Paris**

IX. **Personnel – Mr. Jeremy Bloeser**

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve the following additions to the Kelly Educational Staffing Substitute List:  
Karen Brumagin                  Gerald Hemmis                  Jessica Perrin                  Tyler Silka  
Grace Ferrara                  Raven Jones                  Sarah Stoops

P – 2 (A) Service Substitute Additions

- **Motion:** To approve the addition of Jordyn Rathburn retro-active January 6, 2019 to the Service Substitute List for 2019-2020

P – 3 (A) Leave Requests

- **Motion:** To approve the following leave requests:
  - A substantively identical to Family Medical Leave of Absence for Beverley Korn effective January 6, 2020.
  - Intermittent Family Medical Leave of Absence for Therese Wells effective December 12, 2019.
  - Sabbatical Leave for Todd Talbot effective January 21, 2020 through June 30, 2020.
  - Family Medical Leave of Absence for Stephanie Krzak effective December 4, 2019.
  - A Leave of Absence utilizing paid time off and Family Medical Leave for Randi Cage anticipated effective date May 13, 2020.
  - Family Medical Leave of Absence for Staci Wright effective November 19, 2019.

- A Leave of Absence utilizing paid time off and Family Medical Leave for Traci Steers anticipated March 2, 2020 through April 27, 2020.

P – 4 (A) Conference Requests

- **Motion:** To approve the following conference requests:
  - Rebecca Kelley, Jessica Mathis, Chris Paris and Rob Englert to attend the 2020 PDE Data Summit March 15-18, 2020 in Hersey, PA at an estimated cost of \$3,202.44. Funding from Professional Development.
  - Kelsey Cross, Elizabeth Diehl, Vincent DiMichele and Tim Malinowski to attend School Counselor Networking Session on January 29, 2020 in Edinboro, PA at no cost to the District.
  - Merri Beth Knappenberger to attend Making a Difference: Educational Practices that Work, March 9-11, 2020 in Hershey, PA at an estimated cost of \$853.17. Funds from Special Education.
  - Rebecca Kelley and Merri Beth Knappenberger to attend Future Ready Comprehensive Planning – New Portal Training on February 11, 2020 in Pittsburgh, PA at an estimated cost of \$155.83. Funds from Title.
  - James Caspar to attend PMEA Annual Inservice Conference April 22-25, 2020 in Pocono, PA at an estimated cost of \$1244.22. Funds from Professional Development.

P – 5 (A) Resignations

- **Motion:** To approve the resignation for the purpose of retirement of Denise Hackenberg, custodian effective January 1, 2020.

P – 6 (A) Tuition Reimbursements

- **Motion:** To approve the tuition reimbursements as outlined in [Exhibit G](#).

X. **Policy – Mrs. Amanda Farrell**

XI. **Curriculum – Mrs. Julie Pikiewicz**

C – 1 (A) Approval of School Calendar for 2020-2021

- **Motion:** To approve the school calendar for 2020-2021 and August 25 and 26, 2020 as Act 80 days for dismissal at the start of the school year for a partial group of Kindergarten students as outlined in [Exhibit H](#).

C – 2 (A) Approval of Academic Services

- **Motion:** To approve academic services of LearnWell for a hospitalized SHS 10<sup>th</sup> grade student anticipated January 6, 2020 through February 2, 2020.

C – 3 (A) Curriculum Resources

- **Motion:** To approve the following curriculum resources:
  - MyPerspectives by Pearson for 9th and 10th grade English
  - Foundations by Wilson Reading for grades K-2.

XII. **Technology – Mrs. Tara Pound**

TE – 1 (A) TSA-4 Hosted Voice (VoIP) Service

- **Motion:** To approve the TSA-4 Hosted Voice Service Agreement as outlined in [Exhibit I](#).

**XIII. Transportation – Mr. Steven O’Donnell**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
WAMS	Thursday, February 13, 2020	Peek n Peak Skiing Jamestown Ice Arena Presque Isle Event Center North East Lanes Peek n Peak Tubing Peek n Peak Pool	\$3,000.00	Students
Grade 8	Friday, May 29, 2020	Cedar Point, Sandusky OH	\$14,760.00	Students WAMS Student Body
Grade 10 select students	Tuesday, December 17, 2019	Walmart - Harborcreek	\$150.00	Special Education
K-12 Life Skills students	Tuesday, February 4, 2020	Erie Insurance Arena	\$548.00	Special Education
WAMS Robotics Team	Friday, January 17, 2020	Keystone Oaks High School	\$770.00	WAMS Student Body
Grade 4	Wednesday, June 3, 2020	Eastway Lanes/CiCi’s Pizza	\$750.00	PTO
Grades 10-11 Students	Tuesday, March 3, 2020	Mercyhurst Erie Campus	\$350.00	Student Activities

**XIV. Athletic/Extra-Curricular – Mr. Shawn Matson**

AE – 1 (A) Volunteer List

- **Motion:** To approve the following additions to the WASD Volunteer List as outlined.

David Cage            Alyson Harris            Kristen Ray            Samantha Suddarth  
 Melissa Coburn      Alexandra Jakubowski

AE – 2 (A) Athletic Resignation

- **Motion:** To accept the resignation of Ryan Murphy as 2<sup>nd</sup> Assistant Coach Track & Field effective January 6, 2020.

AE – 3 (A) Athletic Appointment

- **Motion:** To approve the appointment of Don Einhouse as Varsity Football Head Coach, for the 2020-2021 school year at step 1.

AE – 4 (A) Extra-Curricular Resignation

- **Motion:** To accept the resignation of Todd Talbot from Science Olympiad Advisor, Science Department Head and Science Tech fund effective December 10, 2019.

AE – 5 (A) Extra-Curricular Appointment

- **Motion:** To approve the appointment of Michelle Leone as Science Department Head, Step 1 retro to August 27, 2019.

**XV. Miscellaneous**

M – 1 (A) Video Record Meetings

- **Motion:** To approve the video recording of board meetings and posting of recordings to the District’s website for public viewing.

M – 2 (A) Surplus Items

- **Motion:** To declare miscellaneous kitchen items as surplus as outlined in [Exhibit J](#).

XVI. **Erie County Technical School – Mr. Steven O’Donnell**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**